

Tuition Centre – Yearly April Report

Name of Centre: _____ Region: Centre Number:

Name of Dean: _____ Date of Report:

We hereby report on the student numbers, staff, facilities and activities at the TC:

A. Student Numbers: (We are not so much interested in your initial intake, rather those left over around March or beginning April, the numbers having been stabilised to a large measure.)

First Phase (First Year) Second Phase (Second Year) Third Phase (Third Year) Fourth Phase (Fourth Year)

Total Number of Students in the Tuition Centre:

B. Lecturer Numbers: (Please indicate the number of lecturers primarily lecturing at the following levels. If someone lectures at two different levels, add his or her number to the highest level)

First Phase (First Year) Second Phase (Second Year) Third Phase (Third Year) Fourth Phase (Fourth Year)

Total Number of Lecturers in the Tuition Centre:

C. Certificates Issued: (Please indicate the number of certificates presented at the last Graduation Celebration Gathering or Diploma Celebration Gathering)

First Phase (First Year) Second Phase (Second Year) Third Phase (Third Year) Fourth Phase (Fourth Year)

Total Number of Certificates earned last year:

All 80 credit documents are here termed as "certificate".

D. Resources: (Please indicate the number of items in each category you have to offer to students to enable them to do research on different levels. **Remember:** CA may sell library sets to help you.)

Library Books DVD /Audio CD's Hard drive data Internet connection

Budget and donations to improve the above: R

E. Lecturer Training: (Please indicate the number in each category through which your staff received or sought further training in any field to become better lecturers or gain more knowledge.)

Seminars Courses Self-study Qualification

F. Positive & Negative: (Please indicate reasons of concerns and delight, rated 0 to 9.)

Word based Practical Find calling Fair fees

Spiritual growth Correct topics Logical flow Interesting

Theology Content Current info Academic level Skills applicable

G. Declaration: We hereby confirm that the above is a fair evaluation to the Tuition Centre's standing. Numbers may fluctuate but we understand that this is an estimated report of the performance, health and challenges of the Tuition centre as it is on this date.

Quality Officer: **CEO or Dean's Signature:**