

Calvary's Bus. Leadership Letter

The Business Leadership Curriculum at Calvary

If you are particularly interested in gaining knowledge and skills in Bus.Lead, you are on the right page. This is a summary of all the available Bus.Lead Phases and modules. Each Phase has a transfer value of 80. A national Diploma needs 240 credits and a Bachelor 360. To get awarded with an accredited qualification you can apply for **RPL** at any institution which is accredited to issue such qualifications. Your short courses studied part-time will provide you with the right Prior Learning to be Recognised.

Available Short Courses:

Each Phase takes a year to complete.

- 1. Ministry** — Certificate in Christian Discipleship
- 2. Bus. Leadership** — Certificate in Bus. Management
- 3. Bus. Leadership** — Diploma in Bus. Leadership
- 4. Bus. Leadership** — Adv. Diploma in Bus. Leadership

Studying a phase will cost you in the order of R3600 to R3920 — a saving of over 85%

Transfer value of 320 reached. One more towards B.:

- 5. Bus. Leadership** — Be of BL Converted by RPL to **Bachelor of Bus.Leadership**
- 6. Bus. Leadership** — Be of Hon of Bus.Lead. Sufficient to be allowed to Masters.
- 7. Post-graduate Studies** — Mentored for Masters, Doctorate and PhD.

These short courses are not accredited. Offering them for RPL leads to an accredited qualification which is a legal requirement to offer for any institution which is accredited.

Calvary University

Calvary University will perform RPL upon request from students who have sufficient transfer value points in order to offer accredited qualifications from June 2017. Other institutions, by law, are able to do the same. Students register on **CAP** to keep record of their assignments, tests, their practical work and their completed tasks.

Personal Tutor

As part of the registration procedure, the student will be asked to find (or help find) a personal tutor who is familiar with ministry, and from Phase 2 onward, who is active as a Christian in business, in order to be suitable to be a mentor. The student must personally make all arrangements for any remuneration to the tutor's time.

Study Fees

Fees include text books which are paid for in full at registration. Postage is additional. A stop order is arranged by the student at their bank for ten payments and a qualification fee is the last payment when studies are completed. They are as follows for 2016:

- **Phase 1-3** — Text books: R1400; 10 x R200; Qualification R200 **Each R3600**
- **Phase 4, 5** — Text books: R1600; 10 x R200; Qualification R200 **Each R3800**
- **RPL — Calvary University** R1,200 for the accredited qualification + CAP access

Each Phase up to Phase 3 therefore costs R3,600. Postage or PostNet is in the order of R70 to R90. For PostNet you must mention the branch name of PostNet to which it must be sent. Give us your cell number which they must phone to tell you to fetch the parcel. We use a counter-to-counter service (you fetch your books).

Where do you start?

Business Leadership starts at Phase 2 **if you have completed Phase 1**. If not, you have to do Ministry Phase 1 first. If you have done the CLT A5 books in the past, this is what you must do, if you have ... :

- **Semester 1** — Certificate in Christian Service. Do **Bridge A** to complete **Phase 1**
- **Semester 2** — Certificate in Ministry. Start **Phase 2 Business Management**
- **Semester 3** — Diploma in Leadership. Start **Phase 2 Bus Man** (no difference)
- **Semester 4** — Diploma in Ministry. Start **Phase 2 Bus Man** (no difference)

RPL can be performed by Calvary University only if the CLT Bus.Lead. courses are completed by the students as offered in Bus.Lead. Phase 2, 3, 4 and 5. The old A5 Semester system is accepted as the above list indicates, but the new Ministry programme is superior to the old Semester system. Years of experience make up for it.

Registration

The student can therefore register for one of three Phases as a start:

- 1. Ministry Phase 1** — Certificate in Christian Discipleship
- 2. Bus.Lead Phase 2** — Certificate in Business Management
- 3. Bus.Lead Phase 3** — Diploma in Business Leadership

Note that there is no such Phase as Bus.Lead Phase 1. Bus.Lead starts at Phase 2 since we believe that a Christian Manager must have a Biblical Ministry foundation.

Registration

You must register as student on the Calvary Academic Platform **CAP** in order to get your attendance certificates and have everything recorded for RPL in future. Please indicate who your Tutor is who is suitable for the mentoring process. We need a name and e-mail address for the Tutor's free registration as well. We train the Tutor on **CAP**.

Financial Arrangements

For any payment reference you must use your student number. State your number first, then your name. Wait until you are given a number. First pay for the registration fee of R1,400. This pays for your text books. Add R80 postage or pick up. Then arrange for a stop order at your bank payable to "Calvary" at Capitec **135 115 7378** for R200 x 10. When you are finished with your studies you apply for the certificate for R200. This is posted to you by registered mail, postage included.

Starting you Studies

Once you have paid for registration, given us your postage instructions, registered your Tutor, instituted your stop order at your bank, received your books — you may start. Visit your Tutor, taking all your books along. There is a cover letter to read. Begin to page through the Phasebook and the Study Guide. Look at the DVD content. Start!

— **Dr. Paul Banting**